

FOR OFFICIAL USE ONLY

Map# _____ Lot# _____

Permit# (Year/Month/Number)____/____/____ Issue Date____/____/____

Fee Amount _____ (See Town of Searsport Land Use Permit Fee Schedule)

Date Fee Paid____/____/____

**Town of Searsport
Shoreland Zoning Permit Application**

A. APPLICANT

1. Name _____ Phone _____

2. Address _____

B. PROPERTY OWNER

1. Name _____ Phone _____

2. Address _____

C. CONTRACTOR

1. Contractor's DEP Certification Number _____ **(If more than one cubic yard of soil is disturbed or displaced within the Shoreland Zone. 38 M.R.S.A. § 439-B)**

2. Name _____ Phone _____

3. Address _____

D. SOIL SCIENTIST / EVALUATOR

1. Name _____ Phone _____

2. Address _____

E. PROPERTY LOCATION

1. Map _____ Lot _____ Shoreland Zoning District _____

2. Street Location / address _____

3. Date Lot Created _____ Current Use _____

F. DESCRIBE PROPOSED USE OF PROPERTY (Such As: Move Structure, Addition, Remodel, Etc.)

G. TYPE OF CONSTRUCTION (check all that apply)

New Residence__ Garage/Outbuilding__ Alteration(s)/Additions(s) to existing building__ Repairs__
Mobile home__ Pier, Dock, Wharf, etc.__ Road or Driveway__

H. STRUCTURE In Shoreland Zone (Attach Building Plans, Including Front and Side Elevations)

1. Dimensions _____ Height _____ Number of Stories _____ Other _____
2. Total Square Feet of All Structures (in Shoreland Zone) on the Property Including Deck Area _____
3. Elevation Above 100 Year Flood _____ Setback From Normal High Water _____
4. Setback From Side and Rear Lot Lines _____ Type of Construction _____
5. Est. Cost _____ Basement(Y/N) _____ Garage(Y/N) _____ Number of Bedrooms _____ Number of Bathrooms _____
6. Type of Foundation: Full Basement _____ Frost Wall _____ Slab _____ Other(Describe) _____
7. Heating: Hot Air _____ Hot Water _____ Electric Baseboard _____ A/C _____ Other _____

I. PROPERTY In Shoreland Zone (Please Attach Copy of Site Plan)

1. Lot Area in Shoreland Zone Width _____ (X) Depth _____ = Square Feet _____
2. _____ % of Property in Shoreland Zone covered by Structure. ($H2 / I1 \cdot 100 = \%$)
3. Frontage on Road _____ Frontage on Waterbody _____
4. Sq. Footage to be Covered by Non-Vegetative Surfaces _____ Sq. Ft.
5. Sq. Footage to be Cleared for Construction _____ Sq. Ft.
6. Sq. Footage to be Cleared for Access (Roads Etc.) _____ Sq. Footage to be Cleared for Utilities _____
7. Soil Disturbed or Displaced: Less than 10 cubic yards _____ 10 cubic yards or more _____

J. Plumbing (Note Whether Public or Private; If Private, Please Attach Copy of Approved Plumbing Permit)

1. Sewage Disposal: Existing: Public _____ Private _____
Proposed: Public _____ Private _____
2. Water Supply: Existing: Public _____ Private _____
Proposed: Public _____ Private _____

K. ENVIRONMENTAL CONCERNS

1. Is this property part of a subdivision? Yes _____ No _____
2. Are any wetlands or tributary streams involved? Yes _____ No _____
3. Is this a non-conforming lot? **If yes explain below.** Yes _____ No _____

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4. Are any existing structures non-conforming? **If yes explain below.** Yes _____ No _____

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5. Are there any restricting deeds or covenants? **If yes explain below.** Yes _____ No _____

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6. Please provide a copy of any additional permit(s) required.
 7. Please attach written erosion control plan.
 8. Please attach copy of your deed, legal right or interest.
 9. Planning Board may request other information as it deems necessary.
 10. If you have questions about this process, this form, or require special accommodations based on disability or language barriers please contact the Planning Board Chairman or Code Enforcement Officer.
 11. Include a copy of the Tax Map

L. ADDITIONAL INFORMATION: _____

The undersigned owner or authorized agent hereby applies for a permit in accordance with all statutes, laws, codes, and ordinances of the State of Maine and the Town of Searsport.
The applicant certifies that all information and attachments submitted are true and correct and agrees to future inspections by the Town Code Enforcement Officer at reasonable hours.

_____/_____/_____
SIGNATURE OF APPLICANT DATE

_____/_____/_____
SIGNATURE OF AGENT (IF APPLICABLE) DATE

Applications must be received at the Searsport Town Office at least 10 days prior to the meeting.

FOR PLANNING BOARD USE ONLY
Date: __/__/__ Approved:____ Approved with Conditions (List Below):____ Denied (List Reason Below):____

Board Member Signatures:

Applicant Name _____ Property Location _____ Map _____ Lot _____

Include lot lines; area to be cleared of trees and other vegetation; exact location of all existing and proposed structures, including porches, decks and outbuildings, with accurate setback distances from the normal high-water line, side and rear property lines; location of proposed well(s) and septic system(s), and driveways; and areas and amounts to be filled or graded. If the proposal is for the expansion of an existing structure, please distinguish between the existing structure and the proposed structure.

NOTE: For all projects involving filling, grading, or soil disturbance you must provide a soil erosion control plan describing the measures to be taken to stabilize disturbed areas before, during and after construction.

A large rectangular grid of graph paper, consisting of 30 columns and 30 rows of small squares, intended for drawing a site plan sketch.

Scale _____ = _____ FT.

Draw a simple sketch showing both the existing and proposed structures with dimensions.

Front or Rear Elevation

Side Elevation

ADDITIONAL PERMITS, APPROVALS, AND/OR REVIEWS REQUIRED

Check if Required:

- ☐ Flood Hazard Development Permit
- ☐ Exterior Plumbing Permit
- ☐ Interior Plumbing Permit
- ☐ DEP Permit (Site Location, National Resources Protection Act)
- ☐ Army Corps of Engineers Permit (e.g. Sec. 404 of Clean Waters Act)

OTHERS:

Note: Applicant is advised to consult with the Code Enforcement Officer and appropriate state and federal agencies to determine whether additional permits, approvals, and reviews are required.

Definitions

As defined in the Shoreland Ordinance and for the purposes of this form, the following definitions shall be observed. All terms, not specifically defined herein, shall have their ordinary or customary meanings. Words used in the present tense shall include the future and the plural shall include the singular.

Floor Area - The sum of the horizontal areas of the floor(s) of a structure enclosed by exterior walls, plus the horizontal area of any unenclosed portions of a structure such as porches and decks.

Normal High-water Line (non-tidal waters) - That line which is apparent from visible markings, changes in the character of soils due to prolonged action of the water or changes in vegetation, and which distinguishes between predominantly aquatic and predominantly terrestrial land. Areas contiguous with rivers and great ponds that support non-forested wetland vegetation and hydric soils and that are at the same or lower elevation as the water level of the river or great pond during the period of normal high-water are considered part of the river or great pond.

Structure - Anything built for the support, shelter or enclosure of persons, animals, goods or property of any kind, together with anything constructed or erected with a fixed location on or in the ground, exclusive of fences, and poles, wiring and other aerial equipment normally associated with service drops as well as guying and guy anchors. The term includes structures temporarily or permanently located, such as decks, patios, and satellite dishes.